

Navy Club of Kenosha Ship No. 40

Constitution and By-Laws



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Constitution

PREAMBLE

In reverent recognition of Divine Guidance, we associate ourselves together, pledging ourselves to maintain true allegiance to the Government of these United States of America and fidelity to its Constitution and Laws. The objects of this Association are to further, encourage, promote and maintain comradeship among our members; to revere, honor and perpetuate the memory of our departed shipmates; and to promote and encourage further public interest in the United States Navy and its history and to uphold the spirit and ideals of our water borne services.

ARTICLE I

[I] Section 1-Name

The name of this organization shall be the Navy Club of Kenosha Ship No. 40.

ARTICLE II

[II] Section 1 - Location

This Navy Club of Kenosha Ship No. 40, shall be located in the County of Kenosha, State of Wisconsin.

ARTICLE III

[III] Section 1- Object and Purpose

The object and purpose of this Navy Club shall be to promote the principles and policies as set forth in the foregoing preamble and the National Constitution of the Navy Club of the United States of America.

ARTICLE IV - Membership

[IV] Section 1- Eligibility

Persons eligible for membership in the Navy Club of Kenosha Ship No. 40, of Kenosha, Wisconsin, are those regularly enlisted, drafted, inducted, or commissioned, and who served and those who are now serving in the United States Navy, Naval Reserve, Coast Guard, or Marine Corps of the United States of America, provided that no person shall be entitled to membership (a) who being in the Navy, Naval Reserve, Coast Guard, or Marine Corps of the United States during said period refused on conscientious, political or other grounds to subject himself to military discipline, or unqualified service, (b) or who being in such service was separated therefrom under circumstances amounting to dishonorable discharge and has not subsequently been officially restored to an honorable status.

[IV] Section 1(a) - Applications

Applicants for Associate Membership status must be on active duty in the military (other than the Navy, Marines, Coast Guard and Merchant Marine) or supply a copy of their DD 214, which shows an Honorable Discharge from the military.

1. Associate Membership dues will be \$15.00 per year and will be paid annually by January 01 of the current year.

2. Associate Members will not be eligible to vote, hold elected office or attend conventions and meetings as a delegate.
3. Associate Members may be appointed to committees at the discretion of the Commander of Navy Club of Kenosha Ship No. 40 and will be permitted to participate in discussions of Navy Club of Kenosha Ship No. 40 business at meetings and events.
4. Merchant Marine will be eligible to become active members by supplying Navy Club of Kenosha Ship No. 40 with a copy of their DD 214 showing an Honorable Discharge from the U.S. Navy, U.S. Marine Corps or the U.S. Coast Guard. If the Merchant Marine does not have a DD 214 or its equivalent, they are only eligible for Associate Membership.
5. Conduct of an Associate Member at official NAVY CLUB meetings and events will conform to that of the Navy Club of Kenosha Ship No. 40 by-laws.
6. Associate Members who do not conform to the Navy Club of Kenosha Ship No. 40 by-laws at official meetings and events may be expelled from membership by a simple majority vote of the Executive Staff of Navy Club of Kenosha Ship No. 40, with forfeiture of the remaining dues for that year.
7. All Associate Members who have not attained the legal age to consume alcohol in the State of Wisconsin will not be permitted to consume alcohol at any Navy Club of Kenosha Ship No. 40 meeting or event.
8. Anyone who would otherwise qualify as an active Navy Club of Kenosha Ship No. 40 member, cannot be an Associate Member.
10. DEATH BENEFIT for Associate Members, will be the same as for active Navy Club of Kenosha Ship No. 40 members.
11. LIFE MEMBERSHIP for Associate Members, will be the same as for active Navy Club of Kenosha Ship No. 40 members.

[IV] Section 2 - Membership Class

There shall be no form or class of membership except an active membership or associate membership as herein provided.

[IV] Section 3 - Membership Vetting

All applicants for membership shall be referred to the Membership Committee which will investigate and report at a regular meeting. All applications for membership will be voted on at the regular meeting, a majority vote being required for acceptance.

[IV] Section 4 - Discipline

Any member of this ship may be expelled or suspended for a cause by a two-thirds vote of the Executive Committee. Charges shall be based on disloyalty, neglect of duty, dishonesty, or conduct unbecoming a member of our ship. All charges must be made under oath in writing by the accuser, and no member in good standing shall lose his membership until given a fair trial.

[IV] Section 5 - Reinstatement

A member who has been expelled from Navy Club of Kenosha Ship No. 40 for any cause may be reinstated to membership by a two-thirds vote of the Executive Committee, provided, however, that he shall make payment of any arrears in his dues at the time of his expulsion and also regular dues which have been payable in the interval between his expulsion and his reinstatement.

[IV] Section 6 - Dues

The annual dues shall be \$20.00 payable on admission and on January 1st of each succeeding year.

[IV] Section 7 - Delinquent Dues

Any member whose dues are three (3) months in arrears shall be classified as delinquent and if four (4) months in arrears shall be classified as suspended from all privileges and classified as not in good standing. Anyone not paid up by 31 May will be stricken from the Ship's record.

[IV] Section 8 - Delinquency and Committee Membership

No member delinquent in his dues shall serve on any committee.

ARTICLE V - Officers and Elections Thereof

[V] Section 1 - Officers

The elected officers of Navy Club of Kenosha Ship No. 40 shall consist of Commander, Senior Executive Officer, Junior Executive Officer, Shipswriter, Paymaster. These Officers, together with the immediate Past Commander, and Trustees elected from the membership shall constitute the Executive Staff.

[V] Section 2 - Nominations

Nominations and elections shall be at the January meeting or as soon as practical thereafter.

[V] Section 3 - Terms of Office

They shall hold office until their successors are duly installed or as otherwise provided. Any officer or executive committeeman may be removed for inefficiency by the Executive Committee, a two-thirds vote of said committee being necessary to affect such removal.

[V] Section 4 - Length of Office

All executive offices shall be for two years except as otherwise provided.

[V] Section 5 - Nomination Committee

The Commander shall appoint a nominating committee to make nominations for Officers of the Club and present a slate at the January meeting, by Nomination Committee, but further nominations may be made by members of the club from the floor.

[V] Section 6 - Eligibility to Hold Office

Any member of this organization in good standing is eligible to election, or appointment, to any office.

[V] Section 7 - Elected Office Vacancy And Terms

Vacancy in any elected office during the year shall be filled by the Executive Committee.

All terms for those vacancies filled by the executive committee shall be for the remaining term of the original elected office.

ARTICLE VI - Finance

[VI] Section 1 - Revenue

The revenue of this club shall be derived from membership dues and fundraisers.

[VI] Section 2 - Dues

The amount of such membership or initiation fees and the amount of such annual ship's dues shall be fixed and determined by a majority vote of the membership present at the last meeting of the official year. The amount so determined shall be the dues for the ensuing year.

ARTICLE VII – DISOLUTION

[VII] Section 1 - Dissolution of Kenosha Navy Club Ship 40 and disposition of assets

If Kenosha Navy Club Ship 40 is dissolved as an active organization the following will be followed:

1. Trustees will approve all organizational dissolution activities.
2. All monetary funds held in ship 40's name will be transferred to a worthy Veterans service organization at the consensus of the last duly elected Navy Club Ship 40 Officers and Trustees.
 1. Trustees are responsible for ensuring this transfer is consummated.
 2. Equipage held by Ship 40, such as bells and flags, will be disposed of at the direction of the last Commander of Ship 40 with Trustee concurrence.
 3. Historical records will be disposed of at the direction of the last Historian of Ship 40 with the concurrence of the last Commander of Ship 40 and with Trustee concurrence.

By-Laws

ARTICLE I

[I] Section 1 - Name

The name of this organization shall be Navy Club of Kenosha Ship No. 40 as cited on Navy Club USA Charter dated November 16, 1941

ARTICLE II

[II] Section 1- Organization

This club shall be non-political, non-partisan, non-sectarian and shall not discriminate based on race, creed, sex, national origin or color.

ARTICLE III - Membership

[III] Section 1 - Eligibility for Membership

Any person who has served, or is now serving in the United States Navy, Marine Corps, or Coast Guard, under honorable conditions, is eligible for membership in the Navy Club of Kenosha Ship No. 40.

[III] Section 1 (a) - Associate Membership

See membership of the Navy Club USA Constitution.

[III] Section 2 - Loss of Membership

Any member who loses his honorable status with the United States Government automatically loses his membership.

[III] Section 3 - Dues Payable Date

Dues shall be payable yearly on or before 31 December of each year.

[III] Section 4 -Delinquency of Dues

Members three (3) months in arrears in payment of dues shall be classified as delinquent and when four (4) months in arrears shall be classified as suspended. Anyone not paid up by 31 May will be stricken from the Ship's record.

[III] Section 5 - Life Membership

Any shipmate who has ten (10) consecutive years in Navy Club of Kenosha Ship No. 40, Kenosha, Wisconsin and is at the age of 65 years or over and retires from work other than part-time will receive from Retirement Committee upon report a life membership card. The Navy Club of Kenosha Ship No. 40, Kenosha to pay National and State (per capita).

[III] Section 6 - Death of Shipmate

On death of a shipmate the wife, husband, or his or her heirs will receive from Navy Club of Kenosha Ship No. 40 the sum of \$50.00 or \$100.00 dollars according to the years of membership as follows:

- \$50.00 after five (5) years or
- \$100.00 after ten (10) years.

The member must be in good standing at time of death. Commander or his representative to present this check on behalf of Navy Club of Kenosha Ship No. 40.

ARTICLE IV - Officers

[IV] Section 1 - Officers

The elected Officers of Navy Club of Kenosha Ship No. 40 shall consist of Commander, Senior Executive Officer, Junior Executive Officer, Shipswriter, Paymaster. These Officers together with the immediate Past Commander and not to exceed three Trustee members elected from the membership shall constitute the Executive Staff.

[IV] Section 2 - Executive Staff

The Officers listed below shall constitute the Executive Staff; Commander, Past commander, Senior Executive Officer, Junior Executive Officer, Shipswriter, Paymaster, and three (3) trustees.

[IV] Section 3 - Nomination

Nomination of officers shall take place at regular meeting in September of each year. Prior to this meeting the Commander shall appoint a Nominating Committee composed of three (3) members in good standing whose duty it shall be to make nominations recommended for the officers of the club. Not more than two (2) names may be submitted for each office by the committee. Further nominations are open to any member on the floor.

[IV] Section 4 - Eligibility for Office

Any member in good standing is eligible to election or appointment to vacancies occurring in any office. Vacancies in any elective office during the year shall be filled by the Executive Board; with exception of Commander (refer to Article VIII, Section 2 of the Navy Club of Kenosha Ship No. 40 By-Laws). Only Members in good standing shall be allowed to cast ballots in any election.

[IV] Section 5 – Officer Resignation

Any officer of this organization who absents himself from three (3) successive meetings without a satisfactory explanation for such absence shall be considered to have resigned his office and steps shall be taken by the Commander to fill his vacancy.

[IV] Section 6 - Method of Voting

Method of voting shall be by secret ballot.

ARTICLE V

[V] Section 1- Power of Veto

The Commander shall have the power to veto any motion or action he considers unwise unless there are fifteen (15) members present.

ARTICLE VI

[VI] Section 1 - Titles of Members

Members shall be addressed as shipmates and officers according to their ranks, within Navy Club of Kenosha Ship No. 40.

ARTICLE VII - Meetings

[VII] Section 1 - Time/Date/Place

Periodic meetings shall be determined by membership as to time, date, and place.

[VII] Section 2 - Special Meetings

Special meetings may be called on written request of seven (7) members in good standing. All members shall be notified of the meeting.

[VII] Section 3 - Meeting Business

No business shall be transacted at a special meeting other than that for which the meeting was called.

[VII] Section 4 - Decorum

No political, personal, or religious remarks will be permitted at our meetings.

[VII] Section 5 - Legislation Enactment Rules

At all regular and special meetings of the club, a majority of the vote of all members present shall be necessary to enact legislation in the club.

[VII] Section 6 - Business Meeting Quorum

To officially conduct regular and special meetings of the club, a quorum of ten members in good standing must be present including one Staff Officer.

[VII] Section 7 - Executive Staff Meeting Quorum

To officially conduct business of the Executive Staff of the club, a quorum of six (6) members of the staff must be present.

[VII] Section 8 - By-Laws Changes

The By-Laws may be amended at regular meetings of the club by a two-thirds vote of those present in favor of such amendments. Such changes must be in conformity with the National Constitution and By-Laws. It shall further be required that notice be sent to all members stating the proposed amendment at least two weeks prior to the meeting at which action is to be taken for acceptance.

[VII] Section 9 - Robert's Rules of Order

All meetings of the club shall be conducted in accordance with the Robert's Rules of Order.

ARTICLE VIII - Duties of Officers

[VIII] Section 1 - Commander

The Commander shall preside at all meetings of the club and shall appoint all committees and details. He shall exercise general supervision over all activities of the organization and shall perform such other duties as usually pertain to the office of Commander.

The Commander shall appoint the Chaplain, Historian, Judge Advocate General, Standing Committee members, and Master at Arms.

The Commander should appoint the Storekeeper, Publicity Chairman, and Color Bearers and Color guards.

[VIII] Section 1 (a) – Immediate Past Commander

The Immediate Past Commander shall preside at all meetings of the Executive Board. Current Commander shall perform these duties in the event of the Immediate Past Commander inability to perform this duty.

[VIII] Section 2 – Senior Executive Officer

The Senior Executive Officer shall preside in the capacity of the Commander in his absence. In case of resignation, death, or incapacity of the Commander to carry on his duties, the Senior Executive Officer shall be automatically the Commander until his successor is elected. He shall assume the duties of Membership Chairman.

[VIII] Section 3 – Junior Executive Officer

The Junior Executive Officer shall preside in the capacity of the Commander in the absence of both the Commander and the Senior Executive Officer. He shall act as aide to the Membership Chairman.

[VIII] Section 4 - Shipswriter

The Shipswriter shall have charge of and keep full and complete record of all proceedings of all meetings and on order of the Commander shall handle all correspondence of Navy Club of Kenosha Ship No. 40 and shall also be Shipswriter to the Executive Staff. He shall keep his records Shipshape and be ready for Ships inspection at all times. Notification of meetings shall be communicated to the membership by the Shipswriter. He shall also perform all other duties that the Commander may see fit concerning the activities of his office.

[VIII] Section 5 - Paymaster

The Paymaster shall receive all funds paid to Navy Club of Kenosha Ship No. 40, and shall deposit same in Ship depositories designated by Ship's Executive Staff and disburse the same by order from the floor at any regular meeting. His accounts and books shall at all times be open for Ship's inspection and any auditors named by the Executive Staff. He shall make report at the regular meetings of Navy Club of Kenosha Ship No. 40, or such other times as the Commander or Executive Staff shall require.

[VIII] Section 6 - Chaplain

The Chaplain shall be appointed and give the Invocation and Benediction at all regular meetings of the club. He shall also assume the duties of the Official Welfare Officer of the club, charged with the visitation of the sick and attend to such divine services as may be required by his office.

[VIII] Section 7 - Historian

The Historian shall be appointed and keep a record of the participation of the club in civic welfare and patriotic activities not fully recorded in the log. His work shall be on display at a regular meeting at least once during each year. He shall preserve copies of press articles and the historical record of members where possible.

[VIII] Section 8 - Judge Advocate General

The Judge Advocate General shall be appointed, and he shall give the Ships Commander and the Ships Executive Staff advice on all legal matters and perform such other duties as the office may require.

[VIII] Section 9 - Executive Staff Duties

The duties of the Executive Staff shall be that of defining and outlining the policies of the club. They shall carefully guard the action of the club so that it will at all times conform to the rules and regulations as set forth in the Constitution and By-Laws of the Navy Club of the United States of America.

[VIII] Section 10 - TrusteesThe ship shall have three (3) elected trustees.

The Trustee term is three (3) years. One new trustee shall be elected each election cycle.

Therefore, typically there are three trustees in office after an election:

- one newly elected trustee with three years remaining in office,
- one previously elected trustee with two years remaining in office, and

- one previously elected trustee with one years remaining in office.

The trustees shall audit the books annually and report results to the Ship at the first meeting of January. Audits will be signed by all three trustees certifying that the books are being handled correctly.

[VIII] Section 11 - Committee Establishment

The Commander shall name such committees as he shall deem advisable for the proper functioning of Navy Club of Kenosha Ship No. 40.

[VIII] Section 12 - Standing Committee Numbers

Standing committees shall not consist of less than three members appointed by the Commander. In the absence of a formal committee the staff may perform committee responsibilities

[VIII] Section 13 - Standing Committees

The standing committees shall be the following: Membership and Finance.

- A. The duties of the Membership Committee shall be to promote membership and collect dues.
- B. The Finance Committee is responsible for creating yearly Navy Club of Kenosha Ship No. 40 financial budget and performance of yearly audit.
- C. Activities Committee is responsible for planning and executing ship activities.

[VIII] Section 14 - Executive Staff Property Responsibility

The Executive Staff shall have full power to act, furnish, rent, purchase, finance, equip, and operate Navy Club of Kenosha Ship No. 40 property and contents and have sole custody of all funds derived therefrom.

[VIII] Section 15 – Master At Arms

Master At Arms shall maintain order at all meetings, attend door, and perform such other duties as are customarily entrusted to this office.

[VIII] Section 16 – Beach Patrol

Beach Patrol shall determine the eligibility of prospective members for the club and make a complete report of the service records for the permanent files of the club.

[VIII] Section 17 - Storekeeper

Storekeeper shall act as custodian of the personal property of the club, other than that for which the Commander, Paymaster, and Shipswriter are responsible.

[VIII] Section 18 – Publicity Chairman

Publicity Chairman shall take complete charge of publicity of giving the press an account of all activities of the Navy Club which might be of public interest. He shall appoint some member to take notes for him in case of his absence.

[VIII] Section 19 – Color Bearers And Color Guards

Color Bearers and Color Guards shall take charge of presenting and retiring of colors at all occasions and any other duties as may properly fall to them as deemed necessary by the Commander. The Guards will see that the colors are protected at all times.

ARTICLE IX - Order of Business

- 1) Opening of meeting: The Commander will seat the shipmates with one (1) rap of the gavel and the doors shall be closed by the Master at Arms.
- 2) Honor the Flag of the United States of America
- 3) Invocation by the Chaplain and Preamble to the NCUSA Constitution
- 4) Introduction of all new members and visitors
- 5) Roll call of Officers by Shipswriter
- 6) Reading of the log of the previous cruise by Shipswriter
- 7) Reading of communications
- 8) Report of Paymaster – voice vote of financial record since the last meeting and presentation of bills to be acted upon for payment.
- 9) Report of committees
- 10) Swearing in new members present who have paid dues and have all applications and necessary papers completed and verified discharge papers
- 11) Beach Patrol
- 12) Chaplain’s report
- 13) Old business
- 14) New business
- 15) Good of the Ship
- 16) Two Bell Ceremony (Chaplain) “The toll of the ship’s bell reminds us of the reverence we owe our departed shipmates and those who guard our honor on the sea and upon foreign soil. Let it be a reminder of the faith they confide in us. Let us who gather here, not forget our obligations and in silence breathe a prayer for our absent shipmates. Amen”
- 17) Closing Meeting (Commander)
- 18) “If there be no further business to come before the meeting, we will proceed to bring the ship to anchor.”
- 19) Chaplain: “Almighty God, who has given us the Grace at this time with one accord to make our supplications unto Thee, and does promise that when two or more are gathered together in Thy name, Thou wilt grant their requests; fulfill now, O Lord the desires and petitions of Thy servants, as may be most expedient for them, granting us in this world, knowledge of Thy truth, and in the world to come, life everlasting. Amen”
- 20) Commander: “Let us leave this ship fully aware of the obligations we owe to our country, and to the Navy Club of Kenosha Ship No. 40.” (One (1) rap of the gavel)

ARTICLE X - House Rules Of Navy Club of Kenosha Ship No. 40

1. Any guests of this Club, of either sex who behave in a manner unbecoming a lady or gentleman, shall be warned to correct their conduct immediately or have their guest privileges immediately discontinued.
2. Any members of this organization or its affiliates who behave in a manner unbecoming a lady or gentleman shall be warned to correct their conduct immediately, and if such correction is not made, they shall be escorted from the clubrooms and their club privileges shall be discontinued for a period of three (3) months. Said suspension to take place immediately without further action of the Club.
3. The above rules and possible suspensions to be enforced by the Executive Staff or any Ship Officers who may be present when misconduct or suspension violation takes place.
4. When guest privileges are suspended there shall be no recourse.
5. If any member of the organization or its affiliates feels that they have been falsely accused, they may exercise Section 4 of Article IV of the Constitution.

Appendices

Index Of Changes: Constitution

Revision 1

1. Article IV Membership:
2. Add Section 1 (a): Associate Membership
3. Section 2 - After the words "active membership" insert "or associate membership"
4. Section 4 - In the second sentence after the word "dishonesty," delete the word "and", insert the word "or"
5. Section 6 - dues are changed from \$15.00 to \$20.00. Also, after the words "on the" delete "the anniversary" and replace with "January 1st"
6. Section 7 - Add an additional sentence to the end of the section "Anyone not up to date by 31 May will be stricken from the Ship's record."
7. Article V Officers and Election Thereof:
8. Section 5 - After the words "a slate at the" delete "November" and replace with "January"
9. 3. Article V Officers and Election Thereof:
10. Section 6 - After the words "is eligible" delete the words "after one (1) year of membership"

Revision 2

- 1) Editorial changes only, no changes to content in Revision 2

Revision 3

- 1) Various

Index Of Changes: By-Laws

Revision 1

1. Article II Organization:
At the end of the sentence, add "and shall not discriminate based on race, creed, sex, national origin or color."
2. Article III Membership:
After Section 1, add "Section 1 (a) Associate Membership: See Article IV, Membership, Section 1 (a) of the Navy Club Constitution."
3. Article III Membership:
Section 3 - after the words "on or before", delete "the anniversary of the date of admission to membership" and replace with "31 December of each year"
4. Article III Membership:
Section 4 - At the end of the section add "Anyone not paid up by 31 May will be stricken from the Ship's record."
5. Article IV Officers:
Section 3 - In the first sentence of the section, delete the word "November" and replace with "October"
6. Article IV Officers:
Section 4 - In the first sentence, after the words "good standing" delete "(one year)". Also, after the words "Executive Board" add "; with exception of Commander (refer to Article VIII, Section 2 of the Navy Club Ship No. 40 By-Laws)."
7. Article VI Titles of Members:
Section 1 - After the words "their rank" add ", within Navy Club Ship No. 40."
8. Article VII Meetings:
Section 7 - After the words "a quorum of" change "seven (7)" to "six (6)"
9. Article VII Meetings:
Section 7 - After the words "seven (7) members" insert "of the staff"
10. Article VIII Duties of Officers:
Section 1 - Delete the last sentence of the section "He shall sign all checks in conjunction with the Paymaster."
Section 4 - In the third sentence after the words "his records" delete the word "in"
Section 6 - After the words "The CHAPLAIN shall" insert the words "be appointed and"
Section 7 - After the words "The HISTORIAN shall" insert the words "be appointed and"
Section 8 - Add "The JUDGE ADVOCATE GENERAL shall be appointed and he shall give the Ships Commander and the Ships Executive Staff advice on all legal matters and perform such other duties as the office may require."
Section 12 - After the words "shall be the following:" delete the words "Building and Finance" and "Welfare"
Section 13 - Delete the words "Building and Finance Committee" and replace with the words "Executive Staff". Also, move the entire paragraph under sub-paragraphs "A" through "F"
Section 13 sub-paragraphs "A" through "F" are moved up to be sub-paragraphs of Section 12
* Sub-paragraph "C" - Rewrite to read "The Navy Relations Committee will be charged with the welfare of all club members and relations with all waterborne services."
After Section 13 the next sections of the By-laws will be numbered consecutively (i.e. "Section 14 OFFICER OF THE DECK; Section 15 MASTER AT ARMS; Section 16 BEACH PATROL; Section 17 STOREKEEPER; Section 18 PUBLICITY CHAIRMAN; Section 19 COLOR BEARERS AND COLOR GUARDS"
11. Article IX Order of Business:

Total rewrite as listed below:
"Opening of meeting: The Commander will seat the shipmates with one (1) rap of the gavel and the doors shall be closed by the Master at Arms.
1. Honor the Flag of the United States of America
2. Invocation by the Chaplain and Preamble to the NCUSA Constitution
3. Introduction of all new members and visitors
4. Roll call of Officers by Shipswriter
5. Reading of the log of the previous cruise by Shipswriter
6. Reading of communications
7. Report of Paymaster - voice vote of financial record since the last meeting and presentation of bills to be acted upon for payment.

8. Report of committees
9. Swearing in new members present who have paid dues and have all applications and necessary papers completed and verified discharge papers
10. Beach Patrol
11. Chaplains report
12. Old business
13. New business
14. Good of the Ship
15. Two Bell Ceremony:
Chaplain: "The toll of the ship's bell reminds us of the reverence we owe our departed shipmates and those who guard our honor on the sea and upon foreign soil. Let it be a reminder of the faith they confide in us. Let us who gather here, not forget our obligations and in silence breathe a prayer for our absent shipmates. Amen"
16. Closing Meeting:
Commander: "If there be no further business to come before the meeting, we will proceed to bring the ship to anchor."

Chaplain: "Almighty God, who has given us the Grace at this time with one accord to make our supplications unto Thee, and does promise that when two or more are gathered together in Thy name, Thou wilt grant their requests; fulfill now, O Lord the desires and petitions of Thy servants, as may be most expedient for them, granting us in this world, knowledge of Thy truth, and in the world to come, life everlasting. Amen"
Commander: "Let us leave this ship fully aware of the obligations we owe to our country, and to the Navy Club Ship No. 40." (Followed by One (1) rap of the gavel)

Revision 2

- 1) Editorial changes only, no changes to content in Revision 2

Revision 3

- 1) Various

INDEX OF CHANGES: HOUSE RULES OF NAVY CLUB SHIP NO. 40

Revision 1

- Section 3. After the words "to be enforced by", delete "paid employees of the club" and replace with "Executive Staff"
- Section 5. After the words "affiliates feels that" delete "he has" and replace with "they have". Also, after the word "been" delete "discriminated against he" and replace with "falsely accused, they" and after the words "Section 4 of Article IV of the" delete "By-Laws" and replace with "Constitution."

Revision 2

- 1) Editorial changes only, no changes to content in Revision 2

Revision 3

- 1) Various, see markup.